Job Title: Program Officer (Youth Engagement)
Organisation: Participatory Research in Asia (PRIA)
Position Located at: Head Office - 42, Tughlakabad Institutional Area, New Delhi 110062
Closing Date : October 31, 2022

Established in 1982, PRIA (Participatory Research in Asia) is a global centre for participatory research and training based in New Delhi. PRIA's work is focused on the empowerment of the excluded through capacity building, knowledge building and policy advocacy. Over four decades PRIA has promoted 'participation as empowerment', capacity building of community organisations, and people's participation in governance. Initiatives are undertaken from the overall perspective of 'making democracy work for all' – in the political system; democratic culture in families, communities, and society; and participatory democracy with active citizenship. For more information about PRIA, please visit www.pria.org.

PRIA is looking for a young, dynamic, self-motivated individual for PRIA youth interventions and activities.

**Roles and responsibilities:**

- Coordinate the everyday activities of youth programs
- Support in planning, execution, and tracking of the youth programs
- Develop knowledge products and documents
- Assist in drafting status updates, funding proposals, presentations, and donor reports

**Qualifications:**

- A master's or other post-graduate degree in social science, or any other relevant field with experience of 1-2 years, preferably in non-profit/non-governmental organisations or research organisations
- Excellent writing and oral communication skills in English & Hindi. Working knowledge of Kannada will be an added advantage
- Willingness to travel extensively
- Must be a team player with good interpersonal skills

PRIA is an equal opportunity employer and provides a conducive and safe environment for learning and working. The organisation is committed to preventing sexual harassment at the workplace and ensures that all employees, interns, volunteers, and visitors are provided with a safe and clean workplace to undertake their work/learning.

**Other terms and conditions**:

- Initial appointment on a consultancy contract for 12 months, extendable for a longer period on the basis of performance reviews.
- Salary: Negotiable based on qualifications and experiences.
- Only short-listed candidates will be called for interviews.

The candidate needs to send in their resume at **hr@pria.org** at the earliest. Please indicate the current and expected salary and the joining time required in the cover letter.